

Minutes from the January 17, 2008 General Meeting

1. Introduction to new board members:

- Jennifer Burley, Co-Chair; Laurie McKay, Elections and Michelle Hartman, Secretary.

2. Introduction to new staff members @ UWT:

- Lorna Fernandez introduced: Nancy Cook-Counselor, Student Counseling; Jennifer Magofna-Program Coordinator, Career Development Center; Richard Monk, Electrician Facilities; Vallie Rebsamen, Adviser, Gen Ed; Joe Sabo, Sr. Contracts Manager, Finance; Cynthia Valerio, Admin Coordinator, Business; J. Hope Stout, Prog. Coordinator, DSS; Bridget Mason, Lab Coordinator, IAS/Env Sci; Kathy Zapp, Research Coord., Education.
- Lorna also gave a brief update about mentoring. Encouraged all to get involved if possible.

3. Update from Treasurer, Carole Svensson as to where we are on funds, etc.

- According to Carole, we have approx. \$870.00 in checking. It's better than we have had in the past and the board is looking at ways to use it to promote staff appreciation such as partnering w/Prof Dev. Task Force and offering special door prizes at their events. Also, we'll be purchasing gifts to hand out to new staff when mentored.

4. Discuss summer project: a "Back to School Supply Drive". This will replace the Holiday project.

- The board presented the new idea and it seemed to be perceived well by those in attendance (see attendance list below). The thought was to start @ the summer bbq and collect school supplies for a non-profit company like: Salvation Army; YMCA; United Way, etc. through August. Naarah sought names & suggestions of places and, Bridget Mason said she will email a link to somewhere she thought of. We also asked for a good name for the project. The board will re-address this issue in their board meetings.

5. Update on Box Talks coming up with Professional Staff Development.

- Lorna & Jill talked about upcoming events. There will be a workshop in January and staff were urged to attend "Managing Your Career: A Proactive Approach" facilitated by Susan Templeton and Judy Colburn and Renee Smith Nyberg as part of the Career Discovery Week. In February there will be a musical interlude with pianist Kim Davenport, Administrator of the Urban Studies program. It will be held Feb. 12, in the Carwein Auditorium from 12pm - 1pm. In March, there will be photography with Jill Danseco. All are welcome to bring cameras and photos to the workshop. DATE & TIME TBA. There was talk amongst staff to add these events to the staff association website so staff knew where to look for events.

6. Distinguish Service Awards

- Laurie brought up the DSA and informed staff that the email to nominate will be sent out around the 1st of February, 2008. Voting/nominations will need to be submitted by the middle or end of March. Jill Carnell Danseco (who previously held elections title) offered some explanation about the criteria of the nominations/award.

7. Renee Smith Nyberg will give updates about Career Discovery Week:

- Career Discovery Week is coming up and Renee handed out a flyer to promote it to other staff members.
- Renee also discussed various training programs they are working on and will be offered on campus. A survey will go out seeking input on things staff would like to see on campus. Training such as: Records Retention; New Employee Training; New Supervisor Training; Access; Dream Weaver; Violence Prevention. She asked staff to email her with any ideas.

8. Other items:

- Jennifer Burley asked for feedback from staff for Ysabel Trinidad about the Master Plan. Please send your ideas and comments to her.
- Joe C. says he feels that staff may not always feel they are being heard and that their concerns need to be addressed. Feels that things go unrecognized for their efforts. Naarah agreed and said we need more than one person voicing this concern to and stand up for our thoughts. Offered the staff to send emails and concerns to the board. The board will do our best to make sure the concerns are heard and do what they can to have them resolved. Maybe the board can send out e-mails about meeting and emphasize those the staff should give every effort to attend.
- There was a discussion about the crosswalk issue and hope someone can help make that better. Jennifer indicated that the campus is working with the city on this issue.

- We discussed inviting Kim Davenport to come to the next meeting to give us an update on the budget committee.