Lecturer Affairs\_Report 2016-2017

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| **Issue/Topic** | **Response** | **Further Action** | **Ongoing 2017-2018** |
| Continue work on a Part-time Lecturers’ Handbook. PT Lecturers Stephanie Lile, Alex Morrow, and Heather Heinz have indicated providing help by reviewing the handbook and offering feedback. | James Liner is completing the handbook to be completed in Term A and ready for use in the fall qtr 17. | Follow up for feedback and any additions and changes. | **Continue to update as needed.** |
| Create a document that shows lecturer committees, work groups, and initiatives at UWT and in the UW system for informational purposes and to help track lecturer affairs, create contact points, and coordinate efforts at UWT and across the UW system  | Libi Sundermann has started this and her first draft is attached (3)—this will likely be an ongoing project and need updates | Check the lecturer archives to ensure this document is uploaded. | **Continue to update as needed.** |
| Create an archive of UWT Lecturer Affairs documents and UW system-wide documents pertaining to Lecturer Affairs and lecturer issues  | Libi and Ruth Ward (FA) have completed uploading documents  | Linda Dawson and Haley Skipper are going to review the existing LA website for completeness. | **Continue to update as needed.** |
| Initiate agenda for improving lecturer hiring, job descriptions and promotion criteria campus-wide including issues surrounding diversity in hiring for lecturer (competitive and non-competitive, full and part time) positions  | Meetings with FA chair and vice chair and others discussed. Recommendations were sent to Marian Harris (FA) for that committee to submit. | Follow up as needed. | Follow up as needed. |
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Chair: Linda Dawson (SIAS) 2 yr term ending 17; Libi Sundermann (SIAS) 3+ yr term ending 17, Jeremy Davis 2 yr term, interest in co-chairing 2017-18, James Liner (SIAS), 2 yr term, interest in co-chairing 2017-18, Alison Cardinal (SIAS) 2 yr term, Haley Skipper (SIAS) 2 yr term, DC Grant (IT) 1 yr term, Nicole Blair (SIAS) 2 yr term.