	ТАСОМА			Annual Allocation Reque						
Allocation Request Date Information										
ate Created:	2019-11-27 11:03:42	Date Due:	2019-12-06 23:59:00	Date Submitted:	2019-11-27 15:22:59					
LLOCATION REQ	UEST TITLE/DESCRIPT	ION								
Request Title:	Projector Lamps	for UWY 303/304								
equest Description: This is a request for lam		for lamp replacement	s for the UWY 303/304 projec	ctors.						
LLOCATION REQ	UEST INFORMATION									
Department Name:	Information Technolo	ıgy		Request Code:	19A0200					
Contact Names:	Josh Carper		UW Tacoma Affiliation:	Staff						
	jdc5@uw.edu			Phone Number:	2536924439					
UWT Email Address:	Projector Lamps for i	JWY 303/304 Auditor	ium	Type of Request:	One Time					
	Trojector Lamps for									

## **Annual Request Information**

1. Background: Review and discuss the context of the proposed technology in detail. Explain how this proposal will be used in conjunction with an original proposal or existing technology. If applicable, how is the current technology disabled or inadequate?

Each of the four projectors in UWY 303/304 auditorium use two lamps. The projectors are currently on schedule to need lamps replaced within the upcoming year. Lamps can fail unpredictably, so we would like to be prepared with enough lamps in stock for each projector. Currently we only have one set of backup lamps. We are requesting four (two packs) of lamps to enable us to be prepared to re-lamp all projectors.

We last bought lamps through STFC in 2018. Proposal 19A041.

2. Benefit to Students: Discuss how students have benefited from the original proposal, if applicable. How will additional funding of the technology benefit students? If this was an unforeseen technology need, discuss how students will benefit from this new proposal and why the need cannot wait for annual allocation funding.

The student body benefits from having properly functioning projectors and sufficient backup lamps. This ensures student's events run smoothly with minimal disruption.

3. Access: Describe who will be using or will have access to the resources being proposed. If the access has changed since an original proposal, be sure to note that here. In addition, all previous requestors, please provide historic data highlighting the usage and accessibility of technology. All new requestors, please provide user need data.

Any currently registered UWT students will have access to equipment.

4. Timeline: Provide a timeline showing how the proposed technology can be completed during the requested period. Describe when you would like to see this proposal initiated and completed, and why.

We are seeking funding to ensure we have lamps ready to change on schedule or in case of sudden failure.

5. Resources/Budget: Discuss available financial, personnel and space resources devoted to the proposed technology and level of support. Proposal must detail all the items/resources requested to be purchased. This includes filling out the Item Detail in next section.

The Information Technology department provides maintenance for all media equipment in UWY 303/304.

## **Funding Request Items**

Item		Cost Per Item	Shipping Fee	Tax Per Item	Subtotal
Panasonic ET-LAD120W Replacement Lamps (Set of 2 - each projector requires 2 lamps)	4	\$999.00	\$0.00	\$101.90	\$4,403.60
				OVERALL TOTAL:	\$4,403.6