

**Academic Policy & Curriculum Committee Minutes**

February 8, 2023, GWP 320 12:40-2:00 pm

***Members Present:*** *Chair Julie Masura, Susan Johnson, Dawn Hardison-Stevens (Delegate for Laura Feuerborn), Claudia Sellmaier, Ingrid Horakova, Raghavi Sakpal, Shahrokh Saudagaran, Tanya Velasquez, Lisa Hoffman,*

***Non-voting members:*** *Andrea Coker-Anderson (Registrar), Tammy Jez (Academic Affairs), Lorraine Dinnel (University Academic Advising), Patrick Pow (Information Technology), Annie Downey (UWT Library) Henry Maldonado (Student Representative)*

***Absent:*** *Joan Bleecker*

***Guests:***  *Emese Hadnagy (School of Engineering & Technology), Shannon* *Carr (Assistant Vice Chancellor for Enrollment Services), Kira King (SET Academic Advisor-Senior), Bonnie Becker (Associate Vice Chancellor for Student Success)*

***Administrative Support:*** *Andrew J. Seibert*

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## **Recording Permission & Land Acknowledgement**

## Recording permissions were granted by the committee.

1. **Approval of Minutes**​ from January 11, 2023 - *Found in* *APCC Canvas –02.08.2023 Module*
* The Committee reviewed the minutes, and no edits were made. The minutes were approved as written.
1. **Announcements**
* **ASUWT Updates**

 APCC Chair welcomes Henry Maldonado to APCC as the Student Representative.

* **UWCC (UW Curriculum Committee) Updates**
	1. January 24 meeting
		+ 220 proposals
		+ 30 from UW Tacoma, all approved
	2. Next meeting: February 28, 2023
	3. Reminder: UWCC to meet once per quarter (twice in Winter 2023) Please see website below for deadlines and meetings
		+ [Reminder: UWCC Meeting dates](https://registrar.washington.edu/curriculum/application-deadlines/)
	4. APCC Will continue to meet monthly.
* **Other Updates**

No other updates were given to the Committee

1. **Policy Issues & Other Business**

**Reviewing UNIV, CORE, & GID courses inquiry**

* Chair Julie Masura notified the committee that the courses above were not being reviewed by a faculty body before being brought to APCC and recommended that they do in the future per the [best practices document](https://docs.google.com/document/d/1NgdnA_XjzH1Q6Nb0r4dFkxjPTKag5nAtFQyI2RHCCO4/edit#bookmark=id.4y7uy3ssj26b). The committee recommended bringing it up to the EVCAA and Faculty Assembly to work on a proposal on this.

**Admissions changes**

* Shannon Carr, Assistant Vice Chancellor for Enrollment Services discussed the changes on the following:
	+ World Language Admission Requirement (addition of language adding into acceptance letter on time limit)
		- Students are being asked to complete their CADR (College Academic Distribution Requirements) deficiencies within one year of acceptance to UWT.
		- 84 students have received this information.
		- A process to track completion is being developed.
		- Faculty mentioned that advisors are concerned with equity for fully online programs (e.g., Criminal Justice fully online program)
			* The one year is meant to not be a barrier towards student goals

**Grading on Attendance (Discussion)**

* The Chair of APCC relayed the information via an official statement on why attendance is not graded and tracked, and the complexities of doing so.

[**Course Application FAQ**](https://registrar.washington.edu/curriculum/course-applications/faqs/) **(Frequently Asked Questions,) Link**

* The Chair of APCC reviewed the Course Application FAQ link for representatives to review if they have questions.

**Instructor Name Field Removed from UWCM**

* The Chair of APCC notified the committee on the removal of the instructor's name field on the Curriculum management website.

**Academic Planning Update (Ongoing)**

* Chair Julie Masura extended an invitation to APCC Representatives to the February 10, 2023, Winter Quarter meeting which will mostly be about the Academic Plan. This time is scheduled to bring Faculty and Campus Leadership together to share and reflect on what it will take to reinvigorate existing programs and rethink approaches to developing programs. Please attend!

**Future APCC Meetings**

* With consultation from all members, all remaining APCC meetings will be through Zoom until the end of the Academic year.
1. **Program Change Proposals (3 + 1 credential)**

[Civil Engineering (Major)](https://uw.kuali.co/cm/#/programs/view/639b8451ce8fa470a5b68dbd)

* No concerns were raised on this proposal
* A motion was made to approve the Program Change Proposal in Civil Engineering. Moved by Raghavi Sakpal and seconded by Susan Johnson
	+ ***Vote:*** *6 yes, 0 no, 0 abstentions*

[Nursing (Major)](https://uw.kuali.co/cm/#/programs/view/63c82a8472786296f7139e0e)

* No concerns were raised on this proposal
* A motion was made to approve the Program Change Proposal in Nursing. Moved by Susan Johnson and seconded by Dawn Hardison Stevens
	+ ***Vote:*** *6yes, 0 no, 0 abstentions*

MS Accounting (Significant Change, see Canvas)

* No concerns were raised on this significant change
* A motion was made to support the Significant Change in Accounting. Moved by Claudia Sellmaier and seconded by Susan Johnson
	+ ***Vote:*** *5 yes, 0 no, 1 abstention*

**Credential Modification:**

[BA in Business Administration: Accounting](https://uw.kuali.co/cm/#/specializations/view/63ced864eac0b065f21cb194)

* No concerns were raised on this credential modification
* A motion was made to approve the Credential Modification in Business Administration. Moved by Susan Johnson and seconded by Raghavi Sakpal
	+ ***Vote:*** *5 yes, 0 no, 1 abstention*
1. **New Course Proposals (10)**
* From January meeting:
	+ [TGID 499: Innovation and Design Project](https://uw.kuali.co/cm/#/courses/view/63506f35705f4b5d9eb5faeb)
	+ [TCES 450: Machine Learning for Engineers](https://uw.kuali.co/cm/#/courses/view/63a0be5628059d2c28163192)
	+ [T EDUC 521: Decolonizing and Indigenizing Healing Spaces for Policy and Praxis](https://uw.kuali.co/cm/#/courses/view/63ac7ed216ef99d1a4d8a552)
		- Learning objectives 1 and 3 need to be revised to follow the format
* [TCES 450: Machine Learning for Engineers](https://uw.kuali.co/cm/#/courses/view/63a0be5628059d2c28163192)
* [TPSYCH 315: Introduction to Counseling Psychology](https://uw.kuali.co/cm/#/courses/view/635ac70f4c4d4a2d12436950)
	+ SIAS faculty votes missing
* [TPSYCH 472: Cross-Cultural Studies in Social Sciences](https://uw.kuali.co/cm/#/courses/view/638fce4604042f3f11f6f7c0)
	+ SIAS faculty votes missing
	+ Missing diversity application for designation
		- This will return in the March meeting
* [T SPSY 601: Internship, Portfolio and Reflective Seminar](https://uw.kuali.co/cm/#/courses/view/63c9deb45733ddc2a61d1509)
	+ Objective 4 is in the form of an outcome and needs to be revised (But include in syllabus)
		- Chair will work with proposer, and this will return in the March meeting
* [TME 436: Power Plant Systems](https://uw.kuali.co/cm/#/courses/view/63d1672077769e404ee33516)
* [TME 491: Senior Seminar in Mechanical Engineering](https://uw.kuali.co/cm/#/courses/view/63d175af5468635fdf1da30e)
	+ Clarify credit/no credit or whether it is standard grading
	+ Question on how objectives and outcomes are correlated
* A motion was made to approve TGID 499, TCES 450, TME 436 as submitted, and support T EDUC 521, TPSYCH 315, and TME 491 pending clarifications or requests. Moved by Raghavi Sakpal and seconded by Claudia Sellmaier
	+ ***Vote:*** *6 yes, 0 no, 1 abstention*

### Course Change Proposals (9)

* From January meeting
	+ [T CSL 530: Cyber Risk Management](https://uw.kuali.co/cm/#/courses/view/63a1e30328059deb31163fef)
	+ [T CSL 570: Cyber Forensics and Security Management](https://uw.kuali.co/cm/#/courses/view/63a1ebaa62d548aecc00b498)
* [TWRT 311: Responding to Text and Writers](https://uw.kuali.co/cm/#/courses/view/636bf8a9ae038110a2cbe023)
	+ SIAS faculty votes missing
* [T CSL 540: Leadership and Team Dynamics](https://uw.kuali.co/cm/#/courses/view/6376c5b2603053dbdfb12ced)
* [T CSL 560: Organizational Change and Strategy](https://uw.kuali.co/cm/#/courses/view/63781745a2b39d8a3a66e3aa)
* [T NURS 598: Scholarly Inquiry](https://uw.kuali.co/cm/#/courses/view/63d047a77230226f829921fb)
	+ Percentages need to be added in evaluation details
	+ Learning objectives
* [TME 341: Mechanical Design I](https://uw.kuali.co/cm/#/courses/view/63d159d932882ba20268429d)
* [TME 342: Mechanical Design II](https://uw.kuali.co/cm/#/courses/view/63d161c833d26b061d68c830)
* A motion was made to approve TCSL 530, 540, 560, and 570, TME 341 and 342 as written, also TNURS 598 pending clarifications or requests. Moved by Susan Johnson, and seconded by Claudia Sellmaier
	+ ***Vote:*** *7 yes, 0 no, 0 abstentions*

### Student Petitions

Two Student Petitions were reviewed during this meeting

### Late Proposals (to be reviewed if time permits, 0)

No late proposals to view during this meeting

1. **Adjournment**
* Meeting was adjourned at 2:01PM
	+ Next meeting will be on March 8, 2023, 12:40-2:00 PM
		- GWP 320