**Faculty Assembly Executive Council (EC)**

**Meeting Minutes**

Monday, 04/08/2024, 12:30 p.m. – 1:20 p.m.
Zoom

***Present:*** *Chair Huatong Sun, Vice Chair Anne Taufen, APCC Chair Julie Masura, APT Co-Chair Matthew Weinstein, FAC Chair Sharon Laing, Monika Sobolewska, Jim West, Barb Toews, Andrea Hill, Robin Evans-Agnew, Rupinder Jindal, Gary Viers, Julia Eaton, Alex Miller, Ruben Casas, Sushil Oswal, Erika Bailey.* ***Excused:*** *Past Chair Menaka Abraham, Davon Woodard, Kurt Hatch, Zhiquan (Andy) Shu, Mary Hanneman, Margaret Griesse, Jenny Xiao.* ***Guests:*** *Nicole Blair (APT Taskforce Member), Ariana Ochoa Camacho (APT Taskforce Member), Jie Sheng (APT Taskforce Member), Michelle Garner (APT Taskforce Member),* ***Program Coordinator:*** *Andrew Seibert*

1. **Opening:**
	* **Land Acknowledgement, Consent to Agenda, Meeting Minutes, Permission to Record, Approval of Meeting Minutes from 2/26/2024 and 3/08/2024**
		+ The Program Coordinator read the Land Acknowledgement. The agenda was consented as written. Permissions to record for minutes purposes only were granted with no objections. The Executive Council minutes for February 26th were approved with no edits. The Executive council minutes for March 8th were approved with minor edits and clarifications.
2. **Report & Conversation**
	* **Faculty Assembly Chair Report and Spring Quarter Priorities**
		+ The Faculty Assembly Vice Chair call for nomination will be sent out this week. Content will be developed to help clarify the work of being a part of the Faculty Assembly Leadership.
		+ In partnership with the Office of the Chancellor, Faculty Assembly is in the process of inviting the Provost to visit Tacoma and speak to all Faculty in a town-hall style event.
		+ Update about senate Class A legislation concerning 24-54: The legislation is a big step forward for faculty by granting candidates the right to respond to reviews at all levels under certain circumstances.
			- It passed the first review at the Senate Executive Committee (SEC) and Faculty Senate meeting, and it will have a second reading at SEC and then another review at the Faculty Senate meeting soon.
			- An amendment initiated by the branch campuses was approved at the Faculty Senate meeting. Faculty senate leadership expressed gratitude for the General Faculty Organization and Faculty Assembly for collaborating and advocating for faculty voice for the branch campuses.
		+ A campus safety listening session with Sally Clark, Vice President of Campus Community Safety will be hosted by Faculty Senate on April 25, 2024, from 11:00 AM-12:00 PM over Zoom.
		+ The Faculty Assembly will have the Spring quarter meeting Friday, May 3, 2024 1:00-3:00 PM. Discussions will include a presentation for the Faculty Workload. Faculty senate reception will follow this meeting.
		+ Website revisions are underway. The APT website has been refreshed to include more information.
		+ Spring quarter priorities include the following:
			- Wrap up the APT Taskforce Project
			- Workload report for Faculty
			- Check-in with Academic Planning
			- Wrap-up anti-retaliation information guide
		+ The Faculty Assembly Chair reminded the executive council for the applicable faculty representatives to do a second term.
		+ Faculty interested in participating in the Executive Council representative of the month still can apply. Faculty Assembly would love to advocate your work and contributions at your pivotal career moment.
3. **Discussion and review**
	* **APT Taskforce Recommendation & Bylaws Amendments**
		+ The Chair of Faculty Assembly expressed gratitude to the APT Taskforce and Executive Council for collaborating. The Taskforce has been diligent through this process and their work and has 10 meetings in the winter quarter. They met various stakeholders to gain their insights, including the APT Co-Chairs.
			- Timeline: Our next step is to seek support for and approval of the bylaw amendments in the tri-campus shared governance system from the following stakeholders, as what we learned from our failed vote process in 2022, including Office of Academic Affairs and Academic Human Resources in Tacoma, Faculty Code advisors, and Office of Academic Personnel in Seattle. We expect to conduct our faculty vote by the end of May.
			- Synergized communication is needed through this process.
			- A special meeting will be held on April 29, 2024 to have a vote on the APT Taskforce report and bylaws amendment proposal. If there is not enough quorum, recording will be shared, and the vote will be conducted through online ballots.
			- Executive Council feedback will be incorporated into the final revised recommendation report.
		+ The Faculty Assembly Chair gave a walkthrough of the report and bylaws amendment proposal.
		+ FA Vice Chair acknowledged the amount of work, time, and efforts that have gone into the overall project and reinforced the collective goals moving forward through discussions.
		+ EC rep mentioned a schedule conflict for the next meeting on April 19. Discussion ensued and the conflict was cleared.
		+ A motion was made to make room to have more discussion on the report at the April 19th and seconded. Discussion ensued
			- Votes: 12 yes, 0 no, 0 abstentions
			- This will be added to the April 19th agenda.
4. **Adjournment**
* The meeting was adjourned at 1:28 p.m.
	+ Next meeting: April 19, 2024, Hybrid.