

**Faculty Affairs Committee Meeting Minutes**

May 16th, 2022 / 12:30pm-1:30 p.m. Zoom

***Members Present through Zoom:*** *Chair Sharon Laing, Yonn Dierwechter, Wei Cheng, Ehsan Feroz, Alex Miller, Ken Cruz, Christopher Knaus, ,* ***Members Excused:*** *Diana Falco (Chair, Non-Tenure Track Faculty Forum, Spring 2022)* ***Absent:******Guests:******Administrative Support***: *Andrew Seibert*

1. **Recording Permission/Consent**
   * Recording permissions granted by the Committee. Recording was started automatically via Zoom.
2. **Approval of Minutes** 
   * **Minutes from 4/18/2022**
     + Edits:
       - No edits were made to the April 18, 2022 Minutes.
     + A motion was made to approve the minutes as written. So moved by Ehsan Feroz, seconded by Ken Cruz.
       - ***Vote:*** *7 yes, 0 no, 0 abstentions*
   * Minutes are approved as written.
3. **Updates from the Non-Tenure Track Faculty Forum**
   * Diana Falco, was not present during the meeting but had the following to report to Faculty Affairs and delivered by Chair, Sharon Laing:
     + At the NTTFF spring forum open meeting, members discussed new committee membership, support for part-time and non-voting full time faculty (teaching associates, lecturers, professors of practice, etc.), and their diversity report from the climate implementation team.
     + NTTFF members are in the process of reaching out to faculty and holding elections for the 7 members for next academic year.
     + The committee began a tentative list of priorities for the next year.
4. **Discussion of Faculty Workload Resolution**
   * Faculty Affairs Chair, Sharon Laing presented a synopsis of the work of FAC to revise the Faculty Workload Resolution based on feedback received from all 7 Schools on campus.
   * The Executive Council was not able to discuss the revised resolution due to another sensitive and pressing matter.
   * It was decided to have a full EC discussion of the revised Faculty Workload Resolution at the start of the next Academic Year.
     + Committee members discussed some possible next steps:
       - Bring a cost-effectiveness model to Chancellor Lange so that considerations can be made about how to integrate into budget discussions
         * Eshan Feroz notes that a cost analysis will need to be done by the Chancellor’s Cabinet and will take time; this might not be the best approach to take at this time
       - The need to incorporate the American Council on Education, [Equity-Minded Faculty Workload Model](https://www.acenet.edu/Documents/Equity-Minded-Faculty-Workloads.pdf) as a foundation for adjusting faculty workload at UWT
         * Yonn Dierwechternoted the importance of centering faculty workload discussions by addressing the six conditions that are identified in the above report.
         * Alex Miller agreed that applying the [Equity-Minded Faculty Workload Model](https://www.acenet.edu/Documents/Equity-Minded-Faculty-Workloads.pdf) would be an effective way to proceed as FAC moves forward with its work.
       - The need to include the data FAC obtained about workload challenges that faculty face and to use these data to justify the work being done.
       - The need to continue faculty workload discussions in AY 2022-2023 with the above considerations in mind.
5. **Discussion of topics of interest for FAC to cover in 2022-23 Academic Year**
   * Topics to be carried over from 2021-22 Academic Year
     + Workload Resolution
       - FAC will make this a priority activity for AY ‘22-’23
     + International Faculty work
       - An important topic that FAC was not able to address during AY ‘21-’23 but needs to be worked on during the next academic year
   * Topics the committee would like to discuss
     + Parking at UWT
6. **Nominations for Faculty Affairs Chair 2022-2023**
   * Dr. Sharon Laing was nominated by Ehsan Feroz
     + Sharon accepted the nomination.
       - There was a motion to appoint Dr. Sharon S Laing, School of Nursing & Healthcare Leadership as Chair of Faculty Affairs Committee for 2022-23 Academic year.
       - So moved by Ehsan Feroz and seconded by Wei Cheng.
         * Votes: 7 yes, 0 no, 0 abstentions
7. **Adjournment**
   * Meeting was adjourned at 1:31PM
     + Next meeting October 17, 2022
       - Zoom