

SUPERVISOR INTERNSHIP EVALUATION
School of Social Work and Criminal Justice
University of Washington Tacoma

Date completed:

Student:

Organization:

Name of person completing evaluation:

Email:

Thank you for hosting an internship student! Please complete this evaluation form and return to Barb Toews (btoews@uw.edu) by Friday, June 7.

PART 1: SKILLS EVALUATION

Using the following scale, rate the student's performance in the identified skills. In italics after each skill are examples of how the skill may present itself (these examples are not exhaustive). After writing the rating number, use the provided comment space to offer specific thoughts and perspectives on the student.

- 1 = Did not meet expectations
- 2 = Minimally met expectations
- 3 = Met expectations
- 4 = Minimally exceeded expectations
- 5 = Far exceeded expectations

1: Verbal and interpersonal communication -

Effective use of verbal and non-verbal communication; empathic and respectful

Comments:

2: Written communication -

Clear and accessible; attention to grammar and spelling; uses field-specific conventions

Comments:

3: Professionalism -

Arrive/complete assignments on time; dependable, organized, collaborative; appropriate dress; boundaries

Comments:

4: Ethical behavior -

Respects dignity of all; acts with integrity and transparency; cultural humility; attention to power imbalances

Comments:

Sp24

5: Critical thinking -

Asks questions; analyzes, synthesizes, and interprets experiences to deepen learning and job performance

Comments:

6: Self-directed learning -

Takes responsibility for own learning; initiative and motivation

Comments:

7: Supervision -

Ability to receive and respond to feedback; seeks guidance when necessary; follows proper channels

Comments:

8: Engagement in the internship experience -

Shows interest and actively participates in experience; invests in organization, clients, and outcomes

Comments:

PART 2: SUMMARY COMMENTS

1: What are the student's strengths?

2: What are the student's areas for growth?

3: What else would you like to tell us about the student and their internship experience?