

**SOE School Wide Meeting Agenda
 October 1, 2024**

Location: [Dawn Lucien Boardroom \(GWP 320\)](#)

Zoom Details/Links: Join Zoom Meeting

<https://washington.zoom.us/j/94813311413> [[washington.zoo m.us](https://washington.zoom.us)]

Meeting ID: 948 133 11413

Announcements & Committee Updates: If these do not require action/vote or discussion, consider placing them in the SOE Announcements & Committee e-bulletin Updates_document which is accessible to SOE faculty and staff all year. If you still want to share information/updates at SOE meetings, please let Donna know 1-2 weeks before the next meeting, or as soon as possible.

AGENDA/MEETING FACILITATOR: Dr Julia Aguirre

MINUTE-TAKER: Donna Braboy

SETUP/ZOOM MONITOR: Taylor Merwin & Janne Heckeroth

Topic	Time	Outcomes	Comments/Asks
Welcome & Land Acknowledgement Puyallup Tribal Lushootseed Land Acknowledgement <ul style="list-style-type: none"> ● Julia Aguirre, Director of TCP & BA, Professor & EFC Chair 	9:00am – 9:10am		
Community Agreements (formerly Working Agreements) Elected Faculty Council: <ul style="list-style-type: none"> ● Julia Aguirre, Director of TCP & BA & Professor (Chair) ● Belinda Louie, Professor ● Matthew Weinstein, Director of Master of Ed for Practicing Educators & Professor 	9:10 a.m.-9:20 a.m.		
Elected Faculty Council <ul style="list-style-type: none"> ● Julia Aguirre, Director of TCP & BA & Professor (Chair) ● Belinda Louie, Professor ● Matthew Weinstein, Director of Master of Ed for Practicing Educators & Professor 	9:20am - 9:30am		

REJ Committee <ul style="list-style-type: none"> • Kawena Begay, Assistant Professor & Chair of REJ 	9:30 am – 10:00 am		
<i>BREAK</i>	<i>10:00am -10:15am</i>		
Office of the Dean (SOE Business)			
Hub Review; Grant Review Policy; Work Tasks & Staff Communications <ul style="list-style-type: none"> • Maria Hamilton, Director of Operations 	10:15am – 10:30am 15 minutes		
MEd for Practicing Educators – Course changes/updates <ul style="list-style-type: none"> • Matthew Weinstein, Director of MEd for Practicing Educators & Professor 	10:30am – 11:00am 30 minutes		
SEM & Recruitment <ul style="list-style-type: none"> • Ashley Walker, Advising Lead 	11:00am – 11:30am 30 Minutes		
TBD: Mentha Hynes (or Rep)	11:30am – 11:45am 15 minutes		
Reports & Update UWT Governance: <ul style="list-style-type: none"> • Laura Feuerborn, Director of EdS & Professor (APCC rep) • Chris Knaus, Director of Ed.D & Professor • Kurt Hatch, Director of Ed Admin & Professor of Practice (Executive Council rep) • Matthew Weinstein, Director of Master of Ed for Practicing Educators & Professor (Faculty Affairs Rep) • Julia Aguirre, (APT Rep) 	11:45 – 12:00pm 30-45 Minutes		
Wrap Up/Adjourn	12:00 pm		
Upcoming Facilitators:	November:	December:	January:
Community Agreements Feedback			

Zoom/Virtual Meeting Etiquette Reminders

- *Our meetings are still subject to OPMA. Members of the public may be at this Zoom meeting. They will be excused if/when confidential matters related to personnel or students are discussed.*
- *The SOE meetings will be set-up with a waiting room. There will be several zoom hosts identified and one of them will let you into the meeting as quickly as possible.*
- *Ensure that your audio/microphone and video are functional prior to the meeting.*
- *Please mute yourself when you log on - this will improve the sound quality by reducing background noise.*
- *If you have questions during the meeting, please submit them by the chat box or raise your "hand") We will assign someone to monitor the chat box during the meeting to ensure questions are addressed.*

SOE Community Agreements

1. Demonstrate Respect, Curiosity, and Intellectual Humility.

- a. Value the plurality of perspectives in our community; uphold and model practices of inclusion of multiple perspectives, collaboration, participation, and fairness.
 - i. Be curious rather than critical of others' ideas.
 - ii. Listen with empathy
 - iii. Listen to understand vs. listen to respond
- b. Value ongoing growth and learning; take personal responsibility for learning about issues
- c. Own your own intentions and impacts
- d. Practice patience while others finish their thoughts/message before introducing yours

2. Center Relationship-building in Disagreements and Difficult Topics

- a. Seek to understand other's ideas in a constructive manner
- b. Assume good intentions
- c. being aware of impact, positionality, and power dynamics
- d. Be willing to challenge others in a constructive manner. Be open to changing one's own stance.
- e. If there is a conflict with a single person, address the conflict with that person directly rather than in SOE meetings or inside conversations/outside of meetings, if possible (considering power dynamics).

3. Be intentional with Participation

- a. Use reflection and intention when opting for silence and participation. In other words, try to be self-aware and be willing to step up and step back in conversations.

- b. Be as emotionally and mentally present as possible in the meeting.

Resources

- [https://www.canr.msu.edu/news/active listening is a leadership skill](https://www.canr.msu.edu/news/active-listening-is-a-leadership-skill)
- <https://www.tacoma.uw.edu/soe/raising-concerns-and-questions>