

**SOE School Wide Meeting Agenda**

**November 5, 2024**

**Location: West Coast Grocery (WCG) 322**

**Zoom Details/Links: Join Zoom Meeting**

<https://washington.zoom.us/j/94813311413> [washington.zoom.us]

**Meeting ID: 948 133 11413**

**Announcements & Committee Updates:** If these do not require action/vote or discussion, consider placing them in the [SOE Announcements & Committee e-bulletin Updates](#) document which is accessible to SOE faculty and staff all year. If you still want to share information/updates at SOE meetings, please let Donna know 1-2 weeks before the next meeting, or as soon as possible.

**AGENDA/MEETING FACILITATOR: Matthew Weinstein,  
 Director of Master of Education for Practicing Educators & Professor**

**MINUTE-TAKER: Donna Braboy**

**SETUP/ZOOM MONITOR: Taylor Merwin & Janne Heckerath**

Topic	Time	Outcomes	Comments/Asks
<b>Welcome &amp; Land Acknowledgement</b> <a href="#">SOE Land Acknowledgement</a> <ul style="list-style-type: none"> <li>Matthew Weinstein, Director of Master of Ed for Practicing Educators &amp; Professor (Secondary Science)</li> </ul>	9:00am – 9:10am	Ground our work in relation to where we are situated	Acknowledge and reflect on Indigenous connections and make a commitment to action/self-learning
<b>Community Agreements (formerly Working Agreements)</b> Elected Faculty Council: <ul style="list-style-type: none"> <li>Julia Aguirre, Director of TCP &amp; BA &amp; Professor (Chair of EFC)</li> <li>Belinda Louie, Professor and Director of Project TELL</li> <li>Matthew Weinstein, Director of Master of Ed for Practicing Educators &amp; Professor (Secondary Science)</li> </ul>	9:10 a.m.-9:20 a.m.		Review feedback from October 2024 retreat-feedback, observations, where to improve, etc.

<p><b>REJ Committee</b></p> <ul style="list-style-type: none"> <li>● Chelsea Bailey, Administrator, OFP&amp;P- Conflict Resolution PD opportunity</li> <li>● Kawena Begay, Assistant Professor &amp; Chair of REJ and REJ Committee</li> </ul>	9:20a – 9:50a	Q & A as needed	
<ul style="list-style-type: none"> <li>● <b>Program Showcases:</b> <u><i>Dean will briefly reiterate purpose2</i></u></li> <li>● Kurt Hatch, Director of Ed Admin &amp; Professor of Practice &amp; Justin Gailey, Advisor <ul style="list-style-type: none"> <li>● <b>Brief transition</b></li> </ul> </li> <li>● Julia Aguirre, Director of TCP &amp; BA, Professor &amp; EFC Chair &amp; Ty Halton, Advisor</li> </ul>	9:50a – 10:35a 30 Minutes total (15 minutes each)  <i>Quick Break  around 10:20  a.m.</i>	1- Educational Administration Program  2- Graduate Teacher Certification Programs (all tracks)	
<p><b>OFFICE of the Dean (SOE Business)</b></p> <p><b>FY 2026 Budget Reductions &amp; Requests (Yr 3)- What’s to Come and Process- Q&amp;A</b></p> <ul style="list-style-type: none"> <li>● Rachel Endo, Dean &amp; Professor</li> <li>● Maria Hamilton, Director of Operations</li> </ul> <p><b>UW/T Internal Compensation Outside of Unit</b></p> <p><b>UW Year 10 APR- Action Items &amp; Next Steps (may defer to future meeting)</b></p> <p><b>Newsletter – Faculty Accomplishments</b></p> <p><b>PTLT FTE Threshold</b></p> <p><b>AY 2025-2026 Faculty Course Preferences</b></p>	10:35a – 11:00a		Discuss tentative plan for Year 3 reductions and FY 2026 incremental asks- relation to UW 10 Year APR.

<p><b>ALPINE &amp; Native Partnerships- next Steps</b></p> <ul style="list-style-type: none"> <li>• Rachel Endo, Dean &amp; Professor (reintroduce)</li> <li>• Dawn Hardison Stevens, Assistant Professor &amp; ALPINE Founder</li> </ul>	11:00a – 11:15a		Share more about the future of Native partnerships and proposed changes to by-laws
<p><b>Educational Administration Course Description Revision Request</b></p> <ul style="list-style-type: none"> <li>• Kurt Hatch, Director of Ed Admin &amp; Professor of Practice</li> </ul>	11:15a – 11:25a		
<p><b>Reports &amp; Updates UWT Governanc</b></p> <ul style="list-style-type: none"> <li>• Laura Feuerborn, Director of EdS &amp; Professor (APCC rep and Interim APT Rep)</li> <li>• Kurt Hatch, Director of Ed Admin &amp; Professor of Practice (Executive Council rep)</li> <li>• Matthew Weinstein, Director of Master of Ed for Practicing Educators &amp; Professor (Faculty Affairs Rep)</li> </ul>	11:25a – 11:50a		
<p><b>Wrap Up/Adjourn/Complete CA</b></p>	11:50a – 12:00p		
<p><b>Upcoming Facilitators:</b></p>	<p><b>December</b> Belinda Louie Professor and Director of Project TELL</p>	<p><b>January</b> Julia Aguirre Director of TCP &amp; BA &amp; Professor (Chair of EFC)</p>	<p><b>February</b> Matthew Weinstein Director of Master of Ed for Practicing Educators &amp; Professor</p>
<p><b>Community Agreements Feedback Please take the feedback survey LINK: <a href="#">CA Survey</a> (OneDrive form)</b></p>			

### **Zoom/Virtual Meeting Etiquette Reminders**

- *Our meetings are still subject to OPMA. Members of the public may be at this Zoom meeting. They will be excused if/when confidential matters related to personnel or students are discussed.*
- *The SOE meetings will be set-up with a waiting room. There will be several zoom hosts identified and one of them will let you into the meeting as quickly as possible.*
- *Ensure that your audio/microphone and video are functional prior to the meeting.*
- *Please mute yourself when you log on - this will improve the sound quality by reducing background noise.*
- *If you have questions during the meeting, please submit them by the chat box or raise your "hand") We will assign someone to monitor the chat box during the meeting to ensure questions are addressed*

### **SOE Community Agreements**

### **1. Demonstrate Respect, Curiosity, and Intellectual Humility.**

- a. Value the plurality of perspectives in our community; uphold and model practices of inclusion of multiple perspectives, collaboration, participation, and fairness.
  - i. Be curious rather than critical of others' ideas.
  - ii. Listen with empathy
  - iii. Listen to understand vs. listen to respond
- b. Value ongoing growth and learning; take personal responsibility for learning about issues
- c. Own your own intentions and impacts
- d. Practice patience while others finish their thoughts/message before introducing yours

### **2. Center Relationship-building in Disagreements and Difficult Topics**

- a. Seek to understand other's ideas in a constructive manner
- b. Assume good intentions
- c. being aware of impact, positionality, and power dynamics
- d. Be willing to challenge others in a constructive manner. Be open to changing one's own stance.
- e. If there is a conflict with a single person, address the conflict with that person directly rather than in SOE meetings or inside conversations/outside of meetings, if possible (considering power dynamics).

### **3. Be intentional with Participation**

- a. Use reflection and intention when opting for silence and participation. In other words, try to be self-aware and be willing to step up and step back in conversations.
- b. Be as emotionally and mentally present as possible in the meeting.

#### Resources

- [https://www.canr.msu.edu/news/active\\_listening\\_is\\_a\\_leadership\\_skill](https://www.canr.msu.edu/news/active_listening_is_a_leadership_skill)
- <https://www.tacoma.uw.edu/soe/raising-concerns-and-questions>