



Senate Meeting Minutes

Date: October 16, 2024

Time: 12:30PM

Location: University YMCA Student Center, Rm 304

Virtual: youtube.com/@ASUWT

I. CALL TO ORDER

Speaker Mujica called the meeting to order at 12:40pm

II. ROLL CALL

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| Speaker/SIAS Senator Enmanuel Mujica | Present |
| Education Senator Noemi Duncan | Present |
| Graduate Senator Francisco Estrada | Absent/Excused |
| Milgard Senator Kevin Nguyen | Present |
| Nursing & Healthcare Leadership Senator Amber Cha | Present |
| Pre-Major Senator Husneha Ghafoori | Present |
| SET Senator VACANT | |
| Social Work & Criminal Justice Senator Juane Randall | Present |
| Urban Studies Senator Hugo Ennis | Present |
| Advisor Conor Leary | Present |

III. APPROVAL OF AGENDA

Senator Duncan motions to approve agenda; Senator Nguyen seconds.

6-0-0 – Motion Passes

IV. APPROVAL OF MINUTES

Senator Ennis motions to approve; Senator Duncan seconds.

6-0-0 – Motion Passes

V. OPEN PUBLIC FORUM

Speaker Mujica welcomes all members of the public present at the meeting.

ASUWT President Holly Wetzel shared the need to reach out all the classes and RSOs as possible to inform students of the survey. She shared that there is an excel spreadsheet to track the coverage. She asked the senators to sign up for tabling and classroom presentations.

Speaker Mujica walked the senators through how to sign up and access scripts for asking professors to host short presentations. There are also slides available to do the presentation if needed.

Speaker Mujica relayed information from Advisor Norah Duncan:

- Campus Conversation presentation 10/22. Senators are asked to make a slide reporting about what each senator is working on this year with their schools.
- It is important for the senators to speak into the microphones. This meeting is recorded for the public and they must be close to the mic for it to pick up their voice.
- ASUWT office manager, Astacia Carter was also in attendance.

VI. UNFINISHED BUSINESS

No unfinished business

VII. NEW BUSINESS

No new business

VIII. SENATOR UPDATES

Senator Ghafoori shared that she has reached out to professors in her school and signed up for as many pre-major classroom presentations as she can fit into her schedule. She is not available on Tuesdays and Thursdays. She asked her for assistance in covering those days. She is still waiting for replies from many professors. She has also put flyers in her school in very prominent areas. She also spoke with the Center for Equity and Inclusion (CEI) and they will be sharing about the survey whenever they have their regular events.

Senator Ennis shared that he had made a presentation at a Civitas meeting, it is the main RSO of the School of Urban Studies school. He's put the information in all of the school related group chats as well. He feels that those cover a large portion of the students. He has also been making mentions for the survey in the classes he attends. He is waiting for replies from professors about making classroom presentations. He will sign up for tabling soon.

Senator Duncan has made multiple social media appeals for the survey to the School of Education. She has sent out the information via email, group chats and Discord. She has posted flyers all over West Coast Grocery and feels she has seen a high return in survey submissions. Her biggest challenge is accessing graduate students as they are not on campus often. She plans to market through the Education RSO as well. She believes a reminder all-campus email push will remind students and get more submissions. She will be continuing to assist with events and sharing the survey at upcoming events.

Senator Nguyen has been sharing information in person as he is in the Milgard School of Business building regular throughout the week. He has made presentations in the classes he attends. He needs assistance in the process of requesting class time from professors. He has passed out flyers at multiple RSOs recently. He has signed up to assist at several events coming up.

Senator Randall shared that he has done 2 classroom presentations and distributed the material to online professors. He has made presentations at some RSO meetings and has several others scheduled. He needs assistance in the process of requesting class time from professors. He is meeting with his school dean and will speak with her about sending emails. He is working on putting flyers up in Joy building and its adjacent spaces. He expects to have attended all the Social Work classrooms by the end of the month. He will also do more tabling and other outreach in the near future. He will be able to cover some of the pre-major classes on Thursdays for Senator Ghafoori.

Senator Cha shared that she has made presentations in the majority of the School of Nursing & Healthcare Leadership classes. She should be able to get to the cover in the remaining 2 classes in the next week. She has not been available to cover tabling. She was able to have her dean send an email push out to all the students in the school yesterday. She will not be at next week's meeting because her remaining class to present to is at 1:15 on Wednesday.

Speaker Mujica shared distributed a large stack of flyers at a tabling yesterday. He also hung flyers around Tacoma Paper & Stationery (TPS) and Cherry Parkes (CP). He has reached out to School of Interdisciplinary Arts and Sciences professors to schedule classroom presentations. He has presentations scheduled in his own classes.

IX. CHAIR UPDATES

There are no updates.

X. ADVISOR UPDATES

Advisor Leary shared:

- He emphasizes the importance to advertise the campus surveys to the RSOs. There are lots of meetings happening that the directors and senators Both the board directors and Senate should have notes for the agenda items they will be sharing to be able to answers questions and fully inform as these are public meetings.
- Hourly tracking is very important so the Director of Finance will be able to determine how many hours the senators for each school should be allocated for the future.
- Special Allocations are due to Director Whitten by 11/8

Advisor Molina reminded the Senate again about the huge importance of student surveys. Faculty was notified about the need to have ASUWT make these presentations, so now is the time to get emails out.

XI. CHAIR UPDATE

Speaker Mujica reminded the senate again about filling out their hourly tracking form by Sunday each week. If you need help, reach out to each other or him.

If you need any help with tabling and classroom presentations, reach out in the Senate group chat.

Senator Cha excused herself to attend to a classroom presentation.

XII. ADJOURNMENT

Speaker Mujica adjourned the meeting at 1:07pm.