

## BUDGET PROPOSAL CONTACT INFORMATION

Department Name: Center for Student Involvement

Create Date: 11/01/2024

Due Date: 11/08/2024

Submitter Name: Conor Leary

UW Email Address: cleary2@uw.edu

Phone Number: 2536924366

Department Head Approval:

Department Head: Bernard Anderson

Requested Amount: **\$100,000**

## Departmental Information

### SPECIAL ALLOCATIONS - CRITERIA

The goal of fostering student engagement on campus is stated to "Build a community that will foster a culture of engagement that is inclusive of the diverse student needs, perspectives, and experiences." The Conference and Event Fund provides an open opportunity to support many student needs through funding student requests. Students have an opportunity to develop their own programs and events that would not be possible to implement without the resources of this fund. Our goal each year is the same, although how we reach it varies - we want to impact as many students as possible for the greater good of our campus.

For the second year, the Council of Campus Engagement has seen a growth in applications from students and departments in both the Campus Event and Conference and Training Funds. The Council for Campus Engagement has worked to ensure that applicants receive the funding they need, while still working to keep funding open for as long as possible. This has resulted in not every application for CTF or CEF being funded or funded fully and a much stricter reliance on existing policies that provide the Council with the most amount of time to deliberate, as well as for the Center for Student Involvement to plan, events or conference travel.

### STUDENT UTILIZATION

The purpose of this request is to invest in the development of UW Tacoma students through the provision of educational and social opportunities. The Conference & Training Fund (CTF) provides funding to currently enrolled UW Tacoma students, providing opportunities to participate in local and national trainings and conferences. Providing students with the opportunity to pursue educational opportunities beyond the classroom is a vital part of academia. Often the conferences that students attend allow them to connect with future employers, earn certificates that prepare them for internship and employment opportunities, and provide clarity regarding the exact paths that they may wish to pursue, either in their current program or in further education or career settings.

The Campus Event Fund (CEF) provides funding for events or programs that are focused towards student engagement through the Council for Campus Engagement. Funds may be solicited by anyone on campus, as long as the primary audience & beneficiary of their event is UW Tacoma students. These opportunities further meet the social, ideological, and academic needs of a variety of students which results in an enhanced campus environment and enriching co-curricular experiences.

Student Leader Training is an initiative that supports multiple offices across campus. This year, the event was hosted on one day in WPH and hosted 103 student leaders from across the campus, including students from other departments and offices. The event featured topics around communication, sustainable leadership, and developing partnership strategies with on-campus units.

### SPECIAL ALLOCATIONS - STATEMENT OF ASSURANCES

For the current 2024-2025 school year, CEF has sponsored 11 programs (out of 13 applications), and CTF has funded 19 conferences (out of 17 applications). We have funded the majority of the applications for of funds due to the funding that we had. The number of applications is growing, and both students and departments are using these funds to benefit students. There was significant growth in requests last year in both requests, and we continue to see that growth this year.

The use of these funds has become a more apparent need, and the number of applications the committee has received can be attributed to the growth of the campus. The Council for Campus Engagement uses Dubnet to collect the application information and Microsoft Excel to view the monetary requests. Dubnet allows for attendance tracking through registration and sign-in sheets. It should also be noted that an application that exceeds \$1000 for the CTF and \$500 for the CEF, requires a presentation to the Council from the participants about the benefits of what the travel experience would mean to the students as well as its connection to the campus community. We also require a reflective paragraph, pictures, and attendance from CEF proposals. For CTF funded proposals, we require either a workshop, classroom presentation, or RSO meeting to make sure that students are giving back to the Campus. Our committee works to fund events and conferences that benefit students.

**SERVICE BENEFITS TO STUDENTS**

These funds provide opportunities for any student to pursue their ideas, as well as make a difference within the campus community. As a student-led committee, this also provides a venue for students to advocate for their peers and support the community through resources that benefit all students. This fund also expands opportunities for students to host events or travel to conferences that they may not typically be able to gain access to. Allowing students to access funds to bring their program ideas to fruition is a wonderful way to increase the number of events that are being offered to our campus community.

Students who attend conferences serve as representatives of UW Tacoma – we have seen an increase in the number of students who are traveling to a conference because they are involved in some way. Examples include students from the Global Honors Program attending the annual National Collegiate Honors Council, or student heading to national and international locations to expand their understanding of their field of study, or to present the research they’ve completed at UW Tacoma for the world to hear about, like students have done this year at Project Management Institute Global Summit, British Machine Vision, SSA Nationals, and more. We have seen many clubs come back each year to help fund their events. This fund is one of the greatest resources students have on campus. It gives many student organizations a chance to put on their events. Examples include Black Prom from BSU, LGBTIA2+ Guest Speaker Panel from Pride Pack, LSU Baile from Latin Student Union, Neurodivergent Study Buddies from DRS Services and more. Although students and faculty understand that funding is not guaranteed, they have come to rely on this fund to request money to support their events. The funding allows for these events to have a significant impact on campus.

Our request is asking for a lump sum for the council for campus engagement, due to the increase in applications from both funds. The council has the ability to shift funds from either the conference and training fund or the campus event fund. This funding will allow us to continue helping students engage on campus and represent UWT when they are off campus.

**Staff Budget Requests**

Category	Details	Amount Requested
	PERSONNEL TOTAL:	\$0

**Other Budget Requests**

Category	Details	Amount Requested
Aid, Grants & Subsidies Given	Funds to be split between the Campus Event Fund and the Conference and Training Fund to enhance campus events and connect students to conference opportunities S001	\$100,000
	SUPPLEMENTAL TOTAL:	\$100,000

PERSONNEL TOTAL:	\$0
SUPPLEMENTAL TOTAL:	\$100,000
<b>COMPLETE PROPOSAL TOTAL:</b>	<b>\$100,000</b>

## Supplemental Documents



### **CAMPUS EVENT FUND BUDGET TRACKING DOCUMENT**

---

This document is used by the Council for Campus Engagement to consider funding allotments for different events. Some spending has not been completed, but will closely align with what is proposed.



### **CONFERENCE AND TRAINING FUND BUDGET TRACKING DOCUMENT**

---

This document is used by the Council for Campus Engagement to consider funding allotments for conference and workshop opportunities for students to attend.



### **CAMPUS EVENT FUND FORM AND SUBMISSION: SPRING BAILE**

---

Example of Campus Event Fund Application and actual submission for Latinx Student Union's Spring Baile, funded 3000.00 to take place on Friday, November 22, 2024 in William Philip Hall



### **CONFERENCE & TRAINING FUND FORM AND SUBMISSION: WESTERN SOCIETY OF CRIMINOLOGY ANNUAL CONFERENCE**

---

Example of CTF Application and actual submission for 6 students from Criminal Justice League to attend Western Society of Criminology Annual Conference in Seattle WA (Requested and funded 1864.38)



### **CAMPUS EVENT FUND PRESENTATION: LSU SPRING BAILE**

---

Campus Event Fund Presentation for LSU Spring Baile. Presentations are required by the Council for any proposal over \$500.



### **CONFERENCE AND TRAINING FUND PRESENTATION**

---

Conference and Training Fund Presentation for 6 members of Criminal Justice League to attend conference. Presentations are provided to Council when request exceeds 1000.00