



*Executive Board Meeting Official*

*Meeting Agenda*

February 28, 2024

11:00AM – 12:00PM

To be held in-person in TPS 110

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Open Public Forum
- VI. Unfinished Business
- VII. New Business
  - a. Finance Discussion with Sylvia from Finance & Administration
  - b. Constitution Review
    - Article IV Section 1, 3, 5, 6, 8, 9
    - Article V Section 2, 3, 4
    - Article VI Section 2, 3, 4, 5, 6, 7, 8, 9
    - Article VII Section 1, 2, 3, 4
    - Article XI, Section 1, 2, 3
    - Article X, Section 1, 2, 3, 4
    - Article IX, Section 3
    - Article XII
    - Article XV
- VIII. Board Updates
- IX. Advisor Updates
- X. Chair Updates
- XI. Adjournment

Executive Board Meeting Minutes Template

**Call To Order: 11:10AM**

<u>Position</u>	<u>Name</u>	<u>Status</u>	<u>Notes</u>
President	Holly Wetzel	Present	
Director of University Affairs	Roland Heyne	Present	Zoom
Director of Internal Affairs and Communications	Jamie Song	Present	Zoom
Director of Finance	Alicia Whitten	Present	
Director of Outreach	Vacant		
Director of Legislative Affairs	Chrystal Volkova	Present	Zoom
Director of Student Technology	Jayana Estacio	Absent Excused	

**Approval of Agenda**

Moved: Director Heyne

Seconded: Director Song

4-0-0

**Approval of the Minutes**

Moved: Director Heyne

Seconded: Director Song

4-0-0

**Open Public Forum**

No members of the public are present.

**Unfinished Business**

None

**New Business**

**a. Finance Discussion with Sylvia from Finance & Administration**

Sylvia is unable to make it today, but Cherie Berthon (the Associate Vice Chancellor for Planning and Budget) talked about the Budget Development Campus Kickoff for 2024-2025.

State Budget Process and timing which shows biennium and calendar years.

Washington State Budget Framework which shows operating budget which is \$134 billion. This section showed a bar graph which has “other human services and public schools” on high budget. Higher Ed Operating Budget at \$18 billion.

## Executive Board Meeting Minutes Template

UW FY Operating Budget which shows a pie chart of the academy budget sources by major area.

UW State and Tuition Funder per FTE had a line graph for tuition revenue per FTE, State Funding per FTE and Total Funding per Student FTE.

UWT Fiscal Context which shows a bar graph showing trends in tuition and state funding from years 2018-2019, through 2022-2023 and had Net Tuition Collections, State Allocation from OPB and provisos from Legislature. Another slide showed a bar graph of the General Operating Fund Expenditures in Millions and Student Enrollments.

Operating Budget Process Timeline which showed the Financial Transformation Milestones UW Tacoma Finance, UWT Budget Process, UWS Office of Planning and Budget.

Showed the FY 2025 Operating Budget Development which shows the Core Revenue such as State Allocation, which had the Estimated FY25 Base Allocation from OPB, Estimated Stat Funds for 3% wage increase and legislative Provisos. It also shows the Tuition and Overhead which had 2024-2025 Tuition Project – Operating Fee Only, Estimated Summer Tuition Collections and UWT Overhead. The total FY25 Estimated Revenue was 89,759,606.

The Estimated FY 2025 Core Expenditures had FY Core Operating Budget, FY25 Mandatory Expenditure Increases, and Total FY25 Estimated Base Operating Expenditures. Additionally showed the FY25 On-Going Budget Recommendations, Total FY25 Recommended On-Going Operating Budget, FY25 One-Time/Temporary (Reserve) Recommendations (Requested 3,259,049) and Total FY25 UWT Operating Budget Recommendation.

Talked about highlights looking at items recommended for ongoing funding such as BA Education program, Director of Tribal Relations, and Increases in Fixed Costs/Compliance Requirements. The document also had recommended one-time reserve funding such as expanded hours in the library, faculty mentoring, and equity and inclusion.

### **Constitution Review Article**

President Wetzel talks about discussing the constitution review article next week in unfinished business due to lack of time.

### **Board Updates**

<u>Position</u>	<u>Name</u>	<u>Updates</u>
President	Holly Wetzel	talks about town hall is tonight and have media services recording everything.
Director of University Affairs	Roland Heyne	

## Executive Board Meeting Minutes Template

Director of Internal Affairs and Communications	Jamie Song	The senate is reviewing the constitution and also discussing the director of outreach position. The Premajor senator interview next week on Wednesday at 12:30pm.
Director of Finance	Alicia Whitten	Extending the form for the annual allocations 30% reductions to this Friday to estimate how many hours your position requires.
Director of Outreach	Vacant	
Director of Legislative Affairs	Chrystal Volkova	
Director of Student Technology	Jayana Estacio	

### **Advisor Updates:**

Advisor Daniel said that he and Conor Met with Christina Coop the advisor the ASUW Seattle and Brittney May the advisor for ASUW Bothell to discuss things that we do as advisors to help facilitate a more tri-campus cooperative planning process for Huskies on the Hill. The perspective of Seattle is that Huskies on the Hill is a Seattle event that the other campuses participate in. We need something more formal from the campus to express that desire to have cooperative planning process, so if that is something that you want for Huskies on the Hill the next step is to figure out something formal in that regard.

### **Chair Updates:**

President Wetzel talks about town hall is tonight. She encourages the directors to be there and try to be there early so she can do a walkthrough on how to do things as media services are recording everything.

### **Adjournment At 12:06PM**