



# Executive Board Meeting Minutes

Date: January 9, 2025

Time: 12:00 PM

Location: University YMCA Student Center, Rm 303

Virtual: [youtube.com/@ASUWT](https://youtube.com/@ASUWT)

## **I. CALL TO ORDER**

Vice President Kelley calls the meeting to order at 12:27 PM.

## **II. ROLL CALL**

<i>ASUWT President</i> Holly Wetzel	Absent/Excused
<i>ASUWT Vice President</i> Moira Kelley	Present
<i>Director of Internal Affairs</i> Norah Duncan	Present
<i>Director of Outreach</i> Merriah Kubista	Present
<i>Director of Legislative Affairs</i> Ben Brown	Present
<i>Director of Finance</i> Alicia Whitten	Present
<i>Director of Student Technology</i> Susan Palmer	Present

## **III. APPROVAL OF AGENDA**

Director Kubista moves to amend the agenda to include a discussion of ASUWT promotional items, Director Brown seconds.

Director Brown motions to approve the amended agenda; Director Kubista seconds.

**5-0-0 – Motion Passes**

## **IV. APPROVAL OF MINUTES**

Director Duncan motions to approve; Director Kubista seconds.

**5-0-0 – Motion Passes**

## **V. OPEN PUBLIC FORUM**

Vice President Kelley welcomes all members of the public present at the meeting.

3 members of the public, identifying themselves as ASUWT Advisors Conor Leary and Buddy Molina; and Astacia Carter.

## **VI. UNFINISHED BUSINESS**

There is no unfinished business.

## **VII. NEW BUSINESS**

The Directors went into Executive Session at 12:31 to discuss ASUWT Hiring and Committee Appointments. They returned to the public meeting at 12:37

Director Duncan motions to recommend Heiko Grant as Graduate Senator for the remainder of the 2024-2025 school year; Director Kubista seconds

### **5-0-0 – Motion Passes**

Director Duncan motions to appoint Melissa Barbosa as 2025-2026 ASUWT General Election Administrator; Director Brown seconds

### **5-0-0 – Motion Passes**

Advisor Conor Leary presented the tentative 2025-2026 ASUWT General Election calendar to the board. The directors had no questions. If approved by the board today, Advisor Leary will be presenting this to the Senate at their next meeting. Both houses need to approve to make it official.

Director Kubista motions to approve the 2025-2026 ASUWT General Election calendar; Director Brown seconds.

### **5-0-0 – Motion Passes**

Director Kubista presented her idea for purchasing a stock of ASUWT promotional items. Director Duncan has lots of concepts for wearable items. Vice President Kelley offered to take on the project of designing items for kits for Wellness Week this quarter. The other directors offered ideas as well. Director Kubista requested that someone ask for ideas from Senate as well. The budget will be presented to the board at a later date.

## **VIII. DIRECTOR UPDATES**

Director Kubista shared that Student Forum will be on 2/26 at 12:30 in University Y Student Center (UWY) room 304. The board is asked to create slide or two with their department updates and add it to the presentation deck by 2/19.

Director Whitten shared that the board should keep up on weekly hourly tracking. Annual allocations are coming up soon. All directors are asked to promptly reply if they receive a message from Director Whitten. Special Allocations in Services and

Activities Fee Committee (SAFC) went well, all requests were approved. This includes a stipend for Director Kubista's work as Outreach Coordinator and minimum wage increases for all hired staff.

Director Duncan shared that now the Graduate Senator and Election Administrator candidates have been selected, the remaining hiring need is on spot on the Food Equity & Basic Needs Task Force (FEBN) to staff. She has few candidates in the pool that she hopes to start interviewing soon.

Director Brown shared that Huskies on the Hill is coming soon on Monday, February 3, 2025. There will be a lobbying training for registered participants going on the calendar soon. There will be a Kickoff Party the Friday (1/31) before the event to get the participants excited to speak with their elected officials at 6 pm in William W. Philip Hall (WPH). He and the Legislative Liaison, Ashley Ramirez will be bringing information about the bills ASUWT has chosen to support to the directors and senators soon.

Director Palmer shared that her committee has been able to expand printing access for students to more locations across campus and reduced the budget by 50%. A new Papercut printer that uses the quarterly funds for students is now in the First Gen office in Mattress Factory (MAT) 106. Student Technology Fee Committee (STFC) has reopened their search for one more member. She is reviewing applications for that role as well as an STFC administrative assistant. STFC meeting will be held Fridays at 10 in Russell T. Joy (JOY) 201 for Winter quarter. There is an unofficial meeting scheduled for the board this week and official meetings begin next week. STFC annual allocations requests will be open until Friday, February 7, 2025 at 12pm. Four more reminder emails will be sent out before then.

## **IX. ADVISOR UPDATES**

Advisor Leary shared welcomed the directors back for Winter quarter. He encouraged them to be mindful of their calendars and email inboxes. He said that he is focused on preparing for Huskies on the Hill, Involvement Fair (1/13-14 in UWY 303/304, 11 am-2 pm). The OSCARs (Outstanding Student Ceremony for Awards and Recognition) award nominations open 2/17, he hopes this will give The Center for Student Involvement (CSI) more time to get information out about it and bring in more nominations. The ceremony will be Friday, May 2<sup>nd</sup>, 5:30-7 pm, in UWY 303/304.

## **X. CHAIR UPDATES**

Vice President Kelley reiterated the call to get students signed up for Huskies on the Hill and the other activities mentioned today.

## **XI. ADJOURNMENT**

Director Brown motions to adjourn the meeting; Director Kubista seconds.

### **6-0-0 – Motion Passes**

Vice President Kelley adjourns the meeting at 1:04 pm.