

SOE School Wide Meeting Agenda

January 7, 2025

Location: [William Philip Hall: Jane Russell Commons \(WPH 101 A\)](#)

Zoom Details/Links: **Join Zoom Meeting**

<https://washington.zoom.us/j/94813311413> [washington.zoom.us]

Meeting ID: 948 133 11413

Announcements & Committee Updates: If these do not require action/vote or discussion, consider placing them in the SOE Announcements & Committee e-bulletin Updates document which is accessible to SOE faculty and staff all year. If you still want to share information/updates at SOE meetings, please let Donna know 1-2 weeks before the next **UWT Faculty Affairs Report** meeting, or as soon as possible.

AGENDA/MEETING FACILITATOR: *Julia Aguirre, Director of MEd & BA TCP Programs & Professor*

MINUTE-TAKER: *Donna Braboy, Office Supervisor*

SETUP/ZOOM MONITOR: *Janne Heckeroth, Administrative Assistant*

Topic	Time	Outcomes	Comments/Asks
Welcome & Land Acknowledgement <u>SOE Land Acknowledgement</u> <ul style="list-style-type: none"> Julia Aguirre, Director of TCP & BA & Professor (Chair of EFC) 	9:00am – 9:10am	Ground our work in relation to where we are situated	
Community Connection Agreements & Check-Ins Elected Faculty Council: <ul style="list-style-type: none"> Julia Aguirre, Director of TCP & BA & Professor (Chair of EFC) Belinda Louie, Professor and Director of Project TELL Matthew Weinstein, Director of Master of Ed for Practicing Educators & Professor (Secondary Science) Dawn Hardison-Stevens, Assistant Professor 	9:10 a.m.-9:25 a.m.	Prompts: a personal or professional highlight from 2024 (make sure each person has time to share, so keep to 1 minute)	

<p>REJ Committee</p> <ul style="list-style-type: none"> • Kawena Begay, Assistant Professor & Chair of REJ and REJ Committee 	<p>9:25a – 10:00a</p>	<p>Q & A as needed</p>	
<ul style="list-style-type: none"> • Program Showcases: Dean will briefly reiterate purpose2 • Laura Feuerborn, Director of EdS & Professor & Ashley Walker, Lead Advisor <ul style="list-style-type: none"> • Brief transition Chris Knaus, Director of EdD & Professor & Ashley Walker, Lead Advisor 	<p>10:00a – 10:40a 30 Minutes total (15 minutes each)</p> <p><i>Quick Break around 10:15a</i></p>	<p>1- Educational Specialist in School Psychology (EdS)</p> <p>2- Educational Leadership (EdD)</p>	
<p>Graduate School Policy 3.7 Unsatisfactory Progress Language</p> <ul style="list-style-type: none"> • Ashley Walker, Lead Advisor 	<p>10:40a – 10:50a</p>		
<p>OFFICE of the Dean (SOE Business) Reminders- Deadlines for AY 2024-2025 Merit, YARs, Peer Observations, & Mandatory Conferences (workshops offered later)</p> <ul style="list-style-type: none"> • MEd Leadership Transition Next Steps- send recommendations or suggestions to rendo@uw.edu • Rachel Endo, Dean & Professor Faculty Paid Outside Work/Form 1460 reminders • Maria Hamilton, Director of Operations Workload Plan (Tentative) Faculty Workload report (Sharon’s Laing’s report) • Julia Aguirre, Director of TCP & BA & Professor (Chair of EFC) • Belinda Louie, Professor and Director of Project TELL • Matthew Weinstein, Director of Master of Ed for Practicing Educators & Professor (Secondary Science) • Dawn Hardison-Stevens, Assistant Professor 	<p>10:50a – 11:00a</p>		

SPED Search Updates <ul style="list-style-type: none"> • Dean will review expectations • Julia Aguirre, Director of TCP & BA, Professor & EFC Chair • Sae saem Yoon, Assistant Professor 	11:00a – 11:15a	Jan. 22 and Jan. 23 are 1-day visits-stakeholder feedback (plan: special meeting to discuss/vote on Feb. 03 meeting)	
Master of Education for Practicing Educators (MEd – PE)- New course proposals <ul style="list-style-type: none"> • Matthew Weinstein, MEd Faculty Director & Professor 	11:15a – 11:35a		
EdD Faculty Council bylaws <ul style="list-style-type: none"> • Chris Knaus, EdD Director & Professor 	11:35a – 11:40a		
Reports & Updates UWT Governanc <ul style="list-style-type: none"> • Laura Feuerborn, Director of EdS & Professor (APCC rep and Interim APT Rep) • Kurt Hatch, Director of Ed Admin & Professor of Practice (Executive Council rep) • Matthew Weinstein, Director of Master of Ed for Practicing Educators & Professor (Faculty Affairs Rep) 	11:40a – 11:55a		
Wrap Up/Adjourn/Complete CA	11:55a – 12:00p		
Community Agreements Feedback Please take the feedback survey LINK: CA SURVEY (OneDrive form)			
Upcoming Facilitators:	February Matthew Weinstein Director of Master of Ed for Practicing Educators & Professor	March Belinda Louie Professor and Director of Project TELL	April Julia Aguirre Director of TCP & BA & Professor (Chair of EFC)

Zoom/Virtual Meeting Etiquette Reminders

- *Our meetings are still subject to OPMA. Members of the public may be at this Zoom meeting. They will be excused if/when confidential matters related to personnel or students are discussed.*
- *The SOE meetings will be set-up with a waiting room. There will be several zoom hosts identified and one of them will let you into the meeting as quickly as possible.*
- *Ensure that your audio/microphone and video are functional prior to the meeting.*
- *Please mute yourself when you log on - this will improve the sound quality by reducing background noise.*
- *If you have questions during the meeting, please submit them by the chat box or raise your “hand”) We will assign someone to monitor the chat box during the meeting to ensure questions are addressed*

SOE Community Agreements

1. Demonstrate Respect, Curiosity, and Intellectual Humility.

- a. Value the plurality of perspectives in our community; uphold and model practices of inclusion of multiple perspectives, collaboration, participation, and fairness.
 - i. Be curious rather than critical of others' ideas.
 - ii. Listen with empathy
 - iii. Listen to understand vs. listen to respond
- b. Value ongoing growth and learning; take personal responsibility for learning about issues
- c. Own your own intentions and impacts
- d. Practice patience while others finish their thoughts/message before introducing yours

2. Center Relationship-building in Disagreements and Difficult Topics

- a. Seek to understand other's ideas in a constructive manner
- b. Assume good intentions
- c. being aware of impact, positionality, and power dynamics
- d. Be willing to challenge others in a constructive manner. Be open to changing one's own stance.
- e. If there is a conflict with a single person, address the conflict with that person directly rather than in SOE meetings or inside conversations/outside of meetings, if possible (considering power dynamics).

3. Be intentional with Participation

- a. Use reflection and intention when opting for silence and participation. In other words, try to be self-aware and be willing to step up and step back in conversations.
- b. Be as emotionally and mentally present as possible in the meeting.

Resources

- https://www.canr.msu.edu/news/active_listening_is_a_leadership_skill
- <https://www.tacoma.uw.edu/soe/raising-concerns-and-questions>