UNIVERSITY *of* WASHINGTON
TACOMA

Student Technology Fee Committee (STFC)
Annual Allocation Request

ALLOCATION REQUEST DATE INFORMATION

Date Created: 2025-02-03 09:57:55   **Date Due:** 2025-02-07 12:00:00   **Date Submitted:** 2025-02-07 11:57:44

ALLOCATION REQUEST TITLE/DESCRIPTION

Request Title: Workstation and Printer for SAM Student Study Space

Request Description: Students in the Sciences and Mathematics Division requested a designated study space in the TPS Building, with 80% of those students requesting a workstation and printer on the 3rd floor of TPS.

ALLOCATION REQUEST INFORMATION

Department Name: Science and Mathematics Division, SIAS   **Request Code:** 25A0474

Contact Names: Jim Gawel   **UW Tacoma Affiliation:** Faculty

UWT Email Address: jimgawel@uw.edu   **Phone Number:** 253-692-5815

Title of Request: Workstation and Printer for SAM Student Study Space   **Type of Request:** One Time

Department Head Approval: ✔   **Department Head:** Maureen Kennedy

Annual Request Information

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1. Background: Review and discuss the context of the proposed technology in detail. Explain how this proposal will be used in conjunction with an original proposal or existing technology. If applicable, how is the current technology disabled or inadequate?

In 2021, officers from the UW Tacoma Math Club submitted demands to Sciences and Mathematics (SAM) faculty related to improving diversity, equity, and inclusion on campus. In response, the SAM Diversity Workgroup, an ad hoc committee comprised of SAM faculty and students, began to address the demands. One of the requests from students was for a dedicated learning space for SAM students. As they stated, and as has been repeated by students regularly, "The TLC is great, but it gets overcrowded" and too noisy to focus. The space is also a bit distant for students who regularly try to fit in studying between lectures and labs in the SCI and TPS buildings. A subsequent survey created and disseminated by the Diversity Workgroup collected feedback from SAM students on where to locate the study space and what it should include. The TPS Building was by far the preferred space. Subsequent meetings with the UW Tacoma Administration's Elizabeth Hyun garnered approval for a dedicated study space and settled on the 3rd floor of TPS as the best option. In the survey, 80% of student respondents requested a computer workstation and printer be located in the study space. The closest workstation with printer is in a poor location on the 1st floor of TPS (a cold hallway) and not co-located with any study space. We request funding for the purchase and installation of a computer workstation and network printer on the 3rd floor of the TPS Building, which will be designated as the new SAM Student Study Space.

2. Benefit to Students: Discuss how students have (for returning applicants) or will (for new applicants) benefit from this technology. How will additional funding of the technology benefit students?

Currently, there is no printer stations on the 2nd or 3rd floors of the TPS Building. These two floors are used regularly by SAM and SET students because of proximity to labs and classrooms they use regularly. These 2 floors also offer well-designed, quieter study spaces frequented by SAM and SET students. A computer workstation and printer on the 3rd floor would provide better access for students as it would be co-located with their designated study space and in a more friendly location than the existing station on the 1st floor. The 3rd floor is also more secure than the 1st floor where public walk-through is possible, and quieter as the 1st floor is now heavily influenced by the noise from the Husky Commons.

3. Access: Describe who will be using or will have access to the resources being proposed. In addition, all previous requestors, please provide historic data highlighting the usage and accessibility of technology. All new requestors, please provide user need data.

All UW Tacoma students will have access to the new workstation and printer. The space is to be advertised as a SAM Student Study Space, but it is open to all students, and is currently used by SAM and SET students who often have classes in nearby classrooms and labs. Urban Studies students often use the 2nd floor classroom close by, and at least in recent quarters other SIAS majors and graduate students have also been using classrooms on either the 2nd or 3rd floor.

4. Timeline: Provide a timeline showing how the proposed technology can be completed during the requested period. Describe when you would like to see this proposal initiated and completed, and why.

We do not know what work would be required by IT to connect the new workstation and printer, but the purchase and delivery of the computer and printer could easily be accomplished by SPR quarter. There is no visible ethernet connection in the space currently, so the budget would need to include materials and staff time to run a new ethernet port to the space. If the site prep can be done in SPR quarter, then the project could be complete by the end of this academic year.

5. Resources/Budget: Discuss available financial, personnel and space resources devoted to the proposed technology and level of support. Proposal must detail all the items/resources requested to be purchased. This includes filling out the Item Detail in next section.

Workstation $1,197.54 (see quote attached)

Printer $486.68 (see quote attached)

Ethernet connection and labor (estimate) $5,000.00 - this is just a placeholder as we have not requested an estimate from IT for ethernet installation; I have requested an estimate.

Funding Request Items

Item	QTY	Cost Per Item	Shipping Fee	Tax Per Item	Subtotal
HP LaserJet EnterpriseM406dn Desktop Laser Printer	1	$469.00	$0.00	$48.30	$517.30
OptiPlex All-in-One 65W	1	$1,198.00	$0.00	$123.39	$1,321.39
ethernet materials and installation	1	$5,000.00	$0.00	$0.00	$5,000.00
				OVERALL TOTAL:	$6,838.69