

**Faculty Affairs Committee Meeting Minutes**

December 9, 2024 / 12:30pm-1:30 p.m. Zoom

***Members Present through Zoom:*** *Chair Ken Cruz, Matthew Weinstein, Orlando Baiocchi, Ehsan Feroz , Denise Drevdahl, Gregory Lund, Tom McGoogan (Chair Non-Tenure Track Faculty Forum).* ***Excused:***  *Maria-Tania Bandes Becerra Weingarden* ***Administrative Support***: *Andrew J Seibert*

1. **Recording Permission/Consent**
	* Recording permissions granted by the Committee. Recording the minutes is for transcribing minutes only. November 18 minutes were approved as written with no requested edits from Faculty Affairs representatives.
2. **Updates from the Non-Tenure Track Faculty Forum**
	* Tom McGoogan (NTTFF Chair) provided the following updates to Faculty Affairs Committee:
		+ The Non-Tenure Track Faculty Forum is currently waiting to schedule a meeting with the EVCAA which may be in January 2025
		+ The Forum will meet tomorrow to discuss whether to pursue a standing committee option, which could involve changes to membership.
	* Chair Ken Cruz asked the Non-Tenure Track Faculty Forum Chair to bring up the way the forum is currently written in the bylaws
3. **Chair Updates on Ad Hoc Committee Review**
	* Chair Ken Cruz shared with the committee a formal request from the Research Advisory Committee changing from Ad Hoc to a permanent Advisory Council. With this request there would be an extension in membership duration from 2 years to 3 years, as well as additional seats for the committee.
	* After discussion ensued on the next steps, Chair Ken Cruz will follow up with the Chair of the Research Advisory Committee and the Chair of Faculty Assembly, and UW Seattle
4. **Discussion on How to Assess Impact of Enhance Monitoring**
	* Chair Ken Cruz reviewed a document of draft questions to present for a survey on Enhanced Monitoring. The Committee discussed who should fill out the questionnaire, and what questions should look like. This is still in draft form and the committee will be reviewing them during the month and pilot the questions.
5. **Chair Update on AI Experts**
	* Chair Ken Cruz shared the response from Andrea Hill on who to consult regarding AI. After discussion ensued, the Faculty Affairs Committee will be getting in contact with recommended personnel that are aware of AI usage. the following were recommended to get in contact with regarding
		+ Richard Lewis
		+ Monika Sengul-Jones
		+ Zaid Harchaoui
6. **Adjournment**
	* Meeting was adjourned at 1:18PM
		+ Next meeting January 13, 2025, Zoom