



Services and Activities Fee Committee (SAFC)

January 31, 2025

3:30pm

GWP 320

Zoom Link: <https://washington.zoom.us/j/98089084773>

MEETING MINUTES 11

Attendance:

<p>Voting Members Norah Duncan – Present Madai Espinoza – Present (Zoom) Kailey Lawless – Present (Zoom) Samuel Pena-Rojas – Present Jaden Tobar – Present (Zoom) Anchal Turna – Absent Kaily White – Present</p> <p>Administrative Staff Sean Schmidt - Absent Hayden Busic - Present</p>	<p>Ex-Officio Members Bernard Anderson – Present (Zoom) Mike Russell – Present (Zoom) Alicia Whitten – Present Gordon Craig - Absent</p> <p>Guests Brittany Mai Conor Leary</p>
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Call to Order. The meeting was called to order at 3:36 pm by Sam.

Land Acknowledgement. A land acknowledgement was given by Sam.

Safety Briefing. A safety briefing was given by Sam.

Roll Call, Guest Introductions, Connection-Building Activity. Roll Call is documented above. Guests were introduced. Meeting participants took part in a connection-building activity.

Approval of Agenda and Minutes. Upon there being no objections from the committee, the Chair approved the agenda and past meeting minutes as presented.

Open Public Forum

- Conor shared that he is present for the student publications and additional news for the SAFC committee.

Reports & Updates

- Chair/Vice-Chair
 - Sam shared that he is working on putting together YMCA and Bylaws sub-committees as others should expect a message soon about the Winter/Spring forum considering STFC, etc.
- Members
 - No updates.
- Committees
 - No updates.

Old Business

None

New Business

a. Special Allocations – Second Reading

i. Student Publications – 1

1. Conor talked about both Student Publications 1 and 3 for the print version of Ledger, and the increase of Tahoma West copies. He also talks about how the printed paper of the Ledger is not printed because of the budget. If funding is approved, the process would not actually start unless more staff are hired to be able to fully put the Ledger out and the students into the system itself (to effectively do their jobs). If funding is approved for Spring, it would save money as it only prints few editions, and it would be time and cost efficient as students and the Ledger itself would be ready by Spring. He also mentioned how they would like physical data in order to approve digital data collected. Conor talks about how with any funding held, the team is able to work with it. Sam asks about the necessity of hiring new staff. Kaily mentioned that this would be a reoccurring cost as students graduate and move on, and she asked about the priority and designation of the ask for Student Publications. Norah follows up by asking if the printing would be possible despite the allocation not being approved. The committee talked about allocating portions of the request instead of full. Sam entertained the motion to approve Student Publications – 1. Kaily White motions to approve the amount of \$18,400. Norah seconded. 6-0-0. Motion passes.

ii. Student Publications – 3

1. Sam entertained the motion to approve Student Publications – 3. Norah moves to deny the Student Publications-3 request. Kaily White seconds. 6-0-0. Motion passes

b. Options to Streamline SAFC Proposal Actions

- i. Sam opens the floor for options/feedback from the committee concerning the efficiency of SAFC meetings.

1. One feedback (from Sam) is to look at approvals from the saving approach as well as reformat to identify data-driven solutions and insights on approving allocations in general.
2. Another feedback (from Mike) is for appropriate questions about previously approved funds. In terms of streamlining the meeting, we could have committee members and representatives coming to assess.
3. Kaily's feedback is the question: would it be more efficient for committee members to come up with the questions beforehand for representatives?
4. Norah gives the advice on gathering advice from the committee members, being knowledgeable of either-or proposal and in a way presenting on behalf of those who have requested. Having at least one member in the understanding and becoming the lead reviewer to compare last year's requests and reaching out to proposers for their ideas on reductions.
5. Mike offers to take note of/in the annual allocations for the possibility of an increase, decrease, etc.
6. Sam talks about the annual allocations' process...allocating individual's time so that questions and thoughts are ready by meeting so that the discussion is smooth, and that meeting-goers are prepared beforehand. Another idea is to have the proper request amount for the specificity of each unique request allocation. This is so that present and future may be able to look upon the past holistically and be able to generate proper insight and knowledge based upon the past formulas can help.
7. Jaden brings up the point of icebreaker questions as well to streamline the process of SAFC meetings.
8. Sam brings up the motion to add guidance of the streamline options to SAFC's norms and values.
9. Conor adds that all proposers are available to the guidance of committee members for the efficiency: beforehand for preparedness and during for support.
10. Norah adds the norm of having mandatory one-on-one meeting with the assigned committee member and the proposer.

Sam entertains the motion to complete. Norah so moves. Kaily White seconds. 6-0-0. Motion is approved.

Discussion Items

None

Announcements

Conor mentions WPH Kickoff Party tonight as well as the Huskies on the Hill so that students may represent themselves for their community and against legislation.

Adjournment

- Sam adjourned the meeting at 4:37 pm.