Date: 1/31/2025	University of Washington Tacoma Slate Student Success Implementation Project Update
Project Update	 UW T SS and IT teams and K&Co are continuing to work on the data needs K&Co is working on a concierge portal for the advising team K&Co is cleaning up the major prompt list using info provided by the UW Tacoma team K&Co is working on updates needed to the build based on feedback from pilot users Additional admin training sessions on basic query building, Deliver, portals and managing a shared instance was completed UW is working on internal governance structure K&Co walked through the student success build for the admissions leadership team Documentation is being updated as needed
Work-To-Date	 Discovery & Project Planning - In-Progress Identify stakeholder groups - DONE Schedule sessions - DONE Schedule weekly project check-ins with the core project team - DONE Slate mini-audit - DONE Provide recommendations for shared instance based on Slate audit - No specific recommendations Project Planning Guide - DONE Conduct discovery - DONE Technology inventory - DONE User stories - DONE Share stories with UW Tacoma team - DONE
	 Data Gathering - In-Progress Student success integration workbook - DONE Interactions, communications, appointments scheduling and forms - DONE Pilot user list and access - DONE Slate Student Success Build - In-Progress Slate data model - DONE Data Architecture Build - DONE Enrollment Student Portal - In-progress Communications - DONE Forms - DONE Forms Workflow - In-progress

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	 Permission Structure - DONE Interactions - In-progress Concierge portal - In-progress
Immediate Next Steps for K&Co	 Clean up major prompts and data. Work on open requests. Build a concierge portal. Resolve issue with system key data.