

**Faculty Affairs Committee Meeting Minutes**

February 10, 2025 / 12:30pm-1:30 p.m. Zoom

***Members Present through Zoom:*** *Chair Ken Cruz, Matthew Weinstein, Orlando Baiocchi, Ehsan Feroz , Denise Drevdahl, Maria-Tania Bandes Becerra Weingarden Gregory Lund, Tom McGoogan (Chair Non-Tenure Track Faculty Forum).* ***Excused:*** ***Administrative Support***: *Andrew J Seibert*

1. **Recording Permission/Consent**
	* Recording permissions granted by the Committee. Recording the minutes is for transcribing minutes only. December 9, 2024, minutes were approved as written with no requested edits from Faculty Affairs representatives.
2. **Updates from the Non-Tenure Track Faculty Forum**
	* Tom McGoogan (NTTFF Chair) provided the following updates to Faculty Affairs Committee:
		+ Open forum for Non-Tenure Track Faculty will be tomorrow with a packed agenda that includes:
			- Review and discussion of proposed bylaw changes to reflect charge and membership
			- International Faculty Visa policy concerns
			- Follow-up on reappointment concerns
			- Collecting AI Policy and classroom impact concerns to Faculty Affairs Committee
			- Solicit other open forum topics for 2025-2026 academic year
3. **Chair Updates on Task Force on Instituting a Permanent Research Advisory Council**
	* Chair Ken Cruz gave an update on the taskforce that was approved by the Executive Council regarding creating a Taskforce to determine the next steps for the Research Advisory Council.
		+ Chair Ken Cruz and Chair of Faculty Assembly Anne Taufen met with Incoming Chair of Research Advisory Council Randy Nichols and Past Chair of Research Advisory Council Peter Selkin and a request is being made to move the reporting structure over to the Office of Research to increase Faculty voice.
			- Goals of the Taskforce
				* March: Draft sent to Faculty Affairs Committee for review in April
				* April: Faculty Affairs discusses and votes for Executive Council review
				* May: Executive Council discusses and votes
				* June: Sent out to the faculty at-large as a full faculty vote
4. **AI Survey Subcommittee**
	* Chair Ken Cruz tasked members of the committee to assist on creation of the AI survey for Faculty at-large.
		+ Draft to be completed by March 3rd. The goal will be to avoid duplication of the AI Task Force AI Institutional Survey.
5. **Enhanced Monitoring Survey Subcommittee**
	* Chair Ken Cruz tasked members of the committee to assist on creating a survey around enhanced monitoring
		+ Draft to be completed by March 3rd. The goal will be to pilot a draft to selected Faculty Council members and Deans
6. **NTTFF Recommendations Subcommittee**
	* Chair Ken Cruz tasked members of the committee to assist on the next steps for the Non-Tenure Track Faculty Forum.
		+ Monthly updates to be provided. Consultation with Non-Tenure Track Faculty Forum about recommended changes to the name, bylaws and handbook will occur.
7. **Budget Advisory Committee Recommendations**
	* Chair Ken Cruz tasked members of the committee to assist on determining next steps to the Budget Advisory Committee
		+ Goals of gathering data such as whether there is sufficient faculty voice, role of faculty, terms, and ability to add input to budgetary process.
		+ Goal of drafting recommendations for discontinuing the ad hoc budget and planning committee under faculty assembly and how to ensure faculty voice on the campus committee
8. **Campus Safety Committee Recommendations**
	* Chair Ken Cruz tasked members of the committee to assist on the Campus Safety Committee Recommendations. Chair Ken Cruz will email the Chair of the current Committee on some of the following questions
		+ Goal of consulting with the campus community safety advisory committee on the current voice of faculty such as
			- Seating, whether faculty can vote on action items, how faculty are chosen and included, and how the 2023-2024 Campus Safety Committee Report recommendations are being implemented.
		+ Goal of drafting recommendations for discontinuing the Ad Hoc Faculty Assembly Campus Safety Committee and ensuring faculty voice on the campus committee safety advisory committee
9. **Adjournment**
	* Meeting was adjourned at 1:20PM
		+ Next meeting March 3, 2025, Zoom