



Services and Activities Fee Committee (SAFC)

March 14, 2025

3:30pm

GWP 320

Zoom Link: <https://washington.zoom.us/j/98089084773>

MEETING MINUTES 17

Attendance:

<p>Voting Members Norah Duncan – Present Madai Espinoza – Present Kailey Lawless – Present (Zoom) Samuel Pena-Rojas - Present Anchal Turna – Present Kaily White – Absent</p> <p>Administrative Staff Sean Schmidt - Present Hayden Busic - Absent</p>	<p>Ex-Officio Members Bernard Anderson – Present (Zoom) Alicia Whitten – Present (Zoom) Gordon Craig – Present Cherie</p> <p>Guests Conor Daniel Lydia</p>
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Call to Order. The meeting was called to order at 3:35 pm by Sam.

Land Acknowledgement. A land acknowledgement was given by Sam.

Safety Briefing. A safety briefing was given by Sam.

Roll Call, Guest Introductions, Connection-Building Activity. Roll Call is documented above. Guests were introduced. Meeting participants took part in a connection-building activity.

Approval of Agenda and Minutes. Upon there being no objections from the committee, the Chair approved the agenda and minutes from last week's meeting.

Open Public Forum

- Conor and Lydia introduced themselves to the committee; welcome, Lydia!
- Conor updated us that in the Spring Quarter, food trucks are coming back to the front of JOY from 12 to 2 on Tuesdays.

Reports & Updates

- Chair/Vice-Chair
 - Norah updated the committee with having an SAFC forum, booking a day in April 21st – Monday during lunch hour in Keystone 102. Norah also mentioned new column additions added to the 2025 to 2026 Budget (columns from 1% to 3% increase from LY allocations).
- Members
 - No updates.
- Committees
 - Sean mentions the draft that would be going to the Board of Regents and how they updated the times in the draft. (All that is needed is more current data from this year).
 - Sean talks about how the state budget is going to be reduced (from 3% to 6%) and how SAFC would be looked at as another way to gain finances. It's pretty likely that the Chancellor this year may not allow deficit spending. The committee would have to fit everything under the 2.2 amount of funds. May be flexibility, but we do fall under the state guidelines (as it is most likely for the state's fund is to be reduced). Sean recommends having a meeting with the Chancellor to get clarification about the fiscal impact in being conservative with the approvals. An example is that any open positions have been put on pause and pending, even if they were in the process of hiring.
 - Gordon mentions how last year in the deliberation of the annual allocations, that the chancellor was clear on not approving a budget dipping into the contingency fund. He says not to count on it happening again as to not count that the state's decision would fall in time and to continue. We need to understand that the university is not interested in creating more haves or have-nots than we already do. We need to focus more on the column, Total

Ongoing Committed, in the budget being under the revenue as that'll be the Chancellor's focus.

Old Business

a. First Reading

- Student Publications

Anchal talks about how Student Publications is currently seeking \$253,537 to support two student-operated publications: The Ledger, a weekly newspaper, and Tahoma West, an annual literary arts journal.

The Ledger serves as a campus news source, while Tahoma West provides students and artists with a creative outlet. The funding will be used to cover various operational costs, including the printing of approximately 3,000 copies of The Ledger, student stipends for staff positions, annual subscriptions for Tahoma West, office supplies, and online hosting services. Additionally, funds will support promotional efforts, staff training, and event-related expenses such as the Ledger Staff Training in September and the Tahoma West Launch Party in May. It's not been fully funded for the last two years. The recommendation from Anchal is to cut the budget by 30%; however, this would be at least a 1% increase since last year. Sam agrees and recommends being able to do that for other approvals as well and making it to be as close as possible but more than last year's allocation. Conor mentions that the 30% would be dipping into the pay of the student staff. The proposal was approved in full, approved for first reading. Norah so moved. Anchal seconded. 5-0-0.

- CSI – Student Activities Board

The University of Washington Tacoma's Student Activities Board (SAB) has submitted a Request for 2025 Funding to the Services and Activities Fee Committee (SAFC), seeking \$181,344 to support student employment opportunities and enhance campus programming. The requested funds will allow SAB to employ students, providing them with leadership experience and professional skills in event planning, marketing, and teamwork. Additionally, the funding will support campus events, guest speakers, cultural celebrations, and entertainment, ensuring that students have opportunities to engage outside of academics. Norah says that they are requesting 8 new positions. Norah talked with Declan, and Declan's recommendation for the reduction would be hours and not the positions. Norah recommends a 30% reduction, a bit more than last year's allocation (\$2,000 more). The proposal was approved for first reading. Madai so moved. Kailey seconded. 5-0-0.

b. Second Reading

- Giving Garden

Norah revisits the Giving Garden's second reading and recaps their funding ask. In Norah's discussions with Clare concerning the material that doesn't need to be used until later in the year, Norah recommends a 30% reduction which allows for \$8,000 more than last year's approval. The most costs would go into more hours for Clare's position allowing for 40 hours full-time, moving from part-time into classified. Sam asks about the difference in demand from moving from part-time into full-time. We would need to base the approval on the correct job classification and double-check the calculations for the adjustment in getting to be to the level of where the Board of Regence approves. Upon there being no objections from the committee, the Chair approved the tabling of the second reading of student publications to the next meeting. Madai so moved. Anchal seconds. 5-0-0.

New Business

a. First Reading

- CSI – CSI/University Y Student Center & Dawg House

Upon there being no objections from the committee, the Chair approved the tabling of the first reading of CSI/University YMCA & Dawg House to the next meeting. Norah so moved. Madai seconded. 5-0-0.

- CSI – Husky Sustainability Fund

Upon there being no objections from the committee, the Chair approved the tabling of the first reading of the Husky Sustainability Fund to the next meeting. Norah so moved. Madai seconded. 5-0-0.

- Student Life

Sam recommends approving at \$695k, which is about a 5k increase from last year. The reductions would mostly be going into the Oscars and laptops. Noting the limitations and reductions in the proposal, Sam recommends the approval of the first reading, and the waiving of the second reading. The proposal was approved for \$695,000, approved for first reading while waived for second. Madai so moved. Norah seconded. 5-0-0.

- CSI - Campus Event Fund (CEF) & Conference & Training Fund (CTF)

The request of the CSI is seeking \$211,500 to support student development through educational and social opportunities. The request primarily funds three key initiatives: the Conference and Training Fund (CTF), the Campus Event Fund (CEF), and Student Leader Training. The full amount is highly flexible and is up to the Campus Event Fund. There, they want to be able to provide the experience for the number of students. Sam recommends keeping it the same as last year's allocation as Conor makes notice that the committee is able to get by with whatever the SAFC allows in providing. The proposal was approved for \$100,000, approved for first reading and waived for second. Anchal so moved. Norah seconded. 5-0-0.

- **Veteran & Military Resource Center (VRMC)**

Upon there being no objections from the committee, the Chair approved the tabling of the first reading of the VRMC to the next meeting. Norah so moved. Madai seconded. 5-0-0.

- **Global Ambassadors & Language Lessons**

OGA at UWT has submitted a request for \$51,120 to support initiatives that promote global engagement and intercultural learning. The funding will support three key programs: Global Ambassadors, language lessons, and OGA Study Abroad Fellows. Madai talks about the amount that they are asking for and how it supports miscellaneous items, celebrations, and five positions – Global Ambassadors. Madai reached out to Vanessa to clarify several topics concerning the language lessons and the data concerning it. Madai does not have much more information as the requestor has not gotten back. Madai recommends a 60% reduction, but it (\$4,000) is still a lot more than what was funded last year. Sam wants to see and hear from the student body from different departments and to see what has been used by students for their own wellbeing and impact. The proposal was approved for the first reading and waived for the second. Norah so moved. Madai seconded. 5-0-0.

b. Second Reading

- **Husky Volunteers**

Madai recaps about the Husky Volunteers and her recommendation is 20-30% reduction. However, 30% would lead to less traction, and 20% would let them be more than \$12,000 last year. Sam asks if the positions were from both last fiscal and the year before. Conor answers yes and that they are common jobs that have been requested for the last two years. Sam thinks that the additional approval is allowable for more use in events. He also thinks that we should approve; however, to keep in mind, if demand for event promotion is still necessary, the campus

event fund and the training fund is still there and so are special allocations. Norah mentions that if summer hours are needed, the budget in Husky Volunteers is allowable to be stretched over that period of time. The proposal of \$66,282 was approved for second reading. Norah so moved. Madai seconded. 5-0-0.

- **ASUWT**

Sam recaps the first reading and recommends with the new stipend that they should have a reduction in pay for the current staff; however, allowing for more positions. Another recommendation would be no new positions, just rearranging what is currently at hand. The ending recommendation would be a 30% reduction with a bit of leeway (\$347,206); however, this erases one of the positions as Alicia mentioned that they would like to not hire someone to work less than 10 hours a week. The proposal with a 30% reduction was approved for second reading. Anchal so moved. Madai seconded. Norah abstained. 3-0-1.

- **Husky Success Series**

Anchal recapped the Husky Success Series proposal, and is thinking about a 40% reduction, dependent upon the planning process. Norah points out that this is a Spring Quarter event, and they do both have spring and fall special allocations if they want to do this again for next year. A 50% reduction is another recommendation from Anchal. Norah mentions yet that they do not do a lot of events, but they do need more materials as they do host the freshman transfer connect event each year. Sam recommends a 45% reduction would be the best solution for the proposal. Anchal motions to approve the proposal in 45% reduction for \$6,750. Anchal so moved. Madai seconds. 4-0-0.

Discussion Items

- No discussion items.

Announcements

- Sam mentioned completing the Microsoft forms as soon as possible so that we can have an idea on meeting sometime during spring break.

Adjournment

- Samuel Pena-Rojas adjourned the meeting at 5:05 pm.